FRAME NAVIGATION HELP

- To scroll the whole page vertically - use the outer scroll bar (far right) or you may use the thumbwheel (mouse) or the tracker pad
- To scroll the frame with the bulletin (or Celebrate) use the scroll bar on the right of its frame -OR- click/select in the frame and use the thumbwheel (mouse) or tracker pad
- To change the size of the Bulletin or Celebrate, select the zoom control in the center of the top bar of the frame. The default is 'Automatic Zoom'. To change the zoom, click the down-arrow and select a different setting from the dropdown -OR- you can click the '+' or '-' to the left of the zoom control. These make the size larger or smaller respectively.
- A box to the left of the zoom control shows the current page number. To change the page, you can use the up and down arrows next to the box or just key in the page number that you want. Of course, you can just scroll up/down to get where you want also.
- There is an icon in the upper left corner of the top bar that will cause page 'thumbnails' to appear (or disappear) along the left side. Clicking any thumbnail will switch to that page. Thumbnails have their own scroll bar which moves the thumbnails vertically.
- Icons for more advanced controls are show at the upper right of the top bar of the frame. They are not needed for basic viewing.
- An easy(er) way to vew the Bulletin and Celebrate documents is to open each in separate tabs or windows, then switch between them as needed. Each document will then hold any selected adjustment(s) you made or selected. Also, the viewing space in a new window or tab will be larger than that of the original frame (depending on your device). To open either, use the link below the lower left corner of the frame. Right click and choose 'open new tab' or 'open new window'.   This will display the document in an ADDITIONAL tab or window. (Just clicking the link will **replace** the current page with the selected document).
- If all else fails, you can download the document(s) and open them with your own viewer. The download buttons are located below the lower right corner of the frame on the original page. Documents will then appear in the designated Downloads folder on your computer